

OFFICE OF THE CHIEF FINANCIAL OFFICER
YEAR-END INVOICE SUBMISSION GUIDELINES

The Government of the District of Columbia's fiscal year (FY) ends on September 30, 2019. To ensure that invoices for goods and services received by the District of Columbia in FY 2019 are paid in compliance with the Quick Payment Act, vendors must submit invoices and any agency required supporting documents by October 10, 2019. If invoices are not submitted by this date, the invoice payment process may be delayed.

Note: Vendors should not use FY 2019 purchase orders to submit invoices for goods and services that were delivered after September 30, 2019. Vendors will need to work with the agency point of contact to determine the appropriate action for the invoices.